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## Gas (LP & Natural) Checklist

This checklist is for the installation, modification and placement of natural gas and LP gas systems. All gas permit request must include the following items and indicate compliance with the current edition of the Florida Building Code & the Florida Fire Prevention Code.

### GENERAL REQUIREMENTS:

<input type="checkbox"/>	<p><b>PERMIT APPLICATION</b> – Apply online at <a href="http://www.PermitGNV.com">www.PermitGNV.com</a> - Do not upload construction documents to PermitGNV. All construction documents must be submitted to ProjectDox for review, which you will receive access to <u>after</u> the permit application is applied for and paid.</p> <p><b>Note:</b> All sub trade work will require separate permits. (Electrical, mechanical, plumbing, gas, etc.)</p>
<input type="checkbox"/>	<p><b>SUBMITTAL QUALITY</b> –</p> <ul style="list-style-type: none"> <li>• File names must clearly identify the content and/or be named with the sheet number and title.</li> <li>• All files must be clear &amp; legible. “Optional” details must be marked off or voided, if not used.</li> <li>• All files must be orientated properly w/out requiring further rotation to read.</li> <li>• All files must have a 4" x 4" blank area at the top-right corner of the page reserved for City Seal.</li> <li>• Drawings must include owner's name &amp; project address.</li> <li>• Drawings must be drawn to an approved scale or show the dimensions of all rooms/areas.</li> <li>• Drawings must be submitted as individual files. Min. drawing sheet size 11"x17" - No Max.</li> </ul>
<input type="checkbox"/>	<p><b>DESIGNER OF RECORD</b> - Designer’s name, signature, and license number (if applicable) must be shown on the drawings. If created by a licensed architect or engineer, the drawings and documents must be digitally signed as required by Florida Statute.</p>

### SUBMITTAL REQUIREMENTS:

<input type="checkbox"/>	Provide a written scope of work. A scope of work form is available on the City website, under Building Forms. Fill in each section and/or check the boxes if no work is being done.
<input type="checkbox"/>	Provide the details/information for venting, combustion air, chimneys and vents, fireplaces and design flood elevation, if applicable.
<input type="checkbox"/>	Provide a riser diagram, which must include point of delivery, all appliances and BTU ratings, all existing and proposed gas piping, piping type, size, and lengths and all shutoffs.
<input type="checkbox"/>	<p>A Site Plan may be required and if so must show all of the following:</p> <ul style="list-style-type: none"> <li>• All existing buildings/structures on the lot, clearly labeled.</li> <li>• Trees within 50ft of the work area and provide barricade details to protect all regulated trees.             <ul style="list-style-type: none"> <li>○ No trees to be removed without City approval.</li> </ul> </li> <li>• Visible utilities and easements including any well or tank locations, if applicable.</li> <li>• Provide and show the distances from the proposed equipment to all adjacent property lines.</li> <li>• Provide the North directional arrow and label all adjacent streets.</li> <li>• Show the location of all exterior gas work.</li> <li>• Show gas meter location – as applicable</li> <li>• LP tank location (buried and surface) and size of tank – as applicable</li> <li>• Show distance from building, building openings, sources of ignition, and adjacent property lines</li> <li>• Show route of piping and burial depth.</li> </ul>